Meeting room waiver

Date: _____
Company/Organization: _____
Name: _____
Nature of Event: _____

I, _____ the Signee, being a duly authorized representative of the event organized at the WelcomINNS Hotel Ottawa, on _____ (date), hereby inform The WelcomINNS Hotel Ottawa that alcohol will not be sold at the Event identified above.

As a duly-authorized representative of the event, I hereby assume full and complete responsibility for the Event and agree that:

1. I am responsible for ensuring that all alcohol being consumed and/or served at the Event will be handled in accordance with all relevant municipal, provincial and federal law and regulations concerning the consumption and service of alcohol;

2. I understand and acknowledge that should the Meeting Room require additional cleaning, at the sole discretion of the WelcomINNS Hotel Ottawa, the Event Organizer will incur and pay for such additional clean-up costs.

3. I understand and acknowledge that the WelcomINNS Hotel Ottawa reserve the right to cancellation or shut down the event at any time should the Event impose a problem. The Event will still get charged its full fee.

4. I understand that I should have a Smart Serve Certified person on site while serving or consuming alcohol the certified person will be on site for the duration of the event.

5. I understand and acknowledge that the Staff at the WelcomINNS Hotel Ottawa have the authority to enter the Event for the purposes of inspecting any alcohol services, at any time, and may shut down operations at their sole discretion.

6. I understand that the WelcomINNS Hotel Ottawa will require a copy of the Events permit to "sell or distribute alcohol" or "special events permit" (available for purchase at the liquor store) before the date of your event.

7. Furthermore, I confirm that the Event Organizer, its Association and every individual at the Event shall not hold the WelcomINNS Hotel Ottawa responsible in the event of any complaint or legal action undertaken at the WelcomINNS Hotel Ottawa as a result of the consumption and/or service of alcohol at the Event.

Acknowledge that I have read, understood and promise to respect this waiver about the consumption and/or Service of Alcohol at the WelcomINNS Hotel Ottawa.

Signee _____ Date _____ / _____ / _____ (y/m/d)

Title/Position _____

Email _____ Tel _____